



Project Access Nashville Specialty Care
A Joint Program of the
Nashville Academy of Medicine,
The Metro Public Health Department and Family and Children Services
3301 West End Avenue, Suite 100,
Nashville, Tennessee 37203
P: 615-712-6237
F: 615-712-6247

Project Access Nashville Specialty Care Income Requirements

If your provider has referred you to see a specialist through the Project Access Nashville Program (formerly called Bridges to Care Plus), please submit financial/income information for every working member of your household. If you qualify, you may be able to see a specialist through PANSC.

Submitting Financial Information

To qualify for our program, your total household income must fall below 200% of the poverty line. In order to verify this is the case, we need income information for every member of your household that receives any income via paychecks or government assistance/benefits. Mail, fax, or e-mail to the information below.

Documentation accepted for verification of household income:

1. **Paystubs or tax form for all working household members.** Either 2 paystubs from the last 90 days or your w-2 or tax return is acceptable. If you do not receive paystubs for your job or file taxes, your employer must write a letter verifying your employment, hours, and income. This letter must be notarized. If your employer prefers to fill out a pre-written employer verification form, please call 615-712-6237 (English) and 615-340-8570 (Spanish) to have one mailed to you or faxed to your employer. It also must be notarized.
2. **If nobody in your household is working,** you may send proof that you or someone in your household receives government assistance/benefits, such as a letter verifying your food stamp award, unemployment or disability benefit, social security award, or housing assistance.
3. **If nobody in your household is working or receiving benefits of any kind,** you may have someone who provides financial assistance to you (such as a friend or family member who is not living with you) fill out the Hardship Advocate form. This person will need to provide their monthly income and an estimation of how much they provide to you each month. The advocate will need to go with you to have it notarized. Please call 615-712-6237 (English) or 615-340-8570 (Spanish) to have one of these forms mailed to you.
4. **If you are residing in a homeless shelter,** you may provide a verification letter from the shelter.

If you fail to provide income information for EACH member of your household, we cannot guarantee that you will qualify for full financial assistance by the hospital or other providers you may ultimately be sent to for care.

If you have questions or want to discuss what household income you need to submit please, call Project Access Nashville Specialty Care at 615-712-6237. Spanish speakers, please call on Tuesdays or Thursdays.

Claire Wisely
Program Director
Nashville Academy of Medicine
3301 West End Ave, Suite 100
Nashville, TN 37203
615-712-6237 office
615-712-6247 fax
cwisely@nashvillemedicine.org